

## Internal Expert Training Program 2021-2022 Schedule (tentative)

Fall 2021 - Spring 2022			
	Prefix	Title	Competencies
Fall	ARS	Interlibrary Loan and Uborrow at UF Libraries	Public Services
Fall	ASM	Assessment	Assessment
Fall	C&P	Conservation & Preservation	Preservation
Fall	DEI	DEI and the people we serve	Institutional-Workplace Standards
Fall	DEI	Disability Awareness - UF Disability Resource Center	Institutional-Workplace Standards
Fall	FAC	T&P Series: Mentoring Overview and Mentoring for Tenure	Faculty
Fall	GMP	Lightning Talks: Grants Showcase	Grants
Fall	HRS	New Employee Orientation & Tour	Institutional
Fall	HRS	OPS Recruitment	Management
Fall	IPS	Retirement Planning, TIAA-CREF	Professional-Interpersonal
Fall	PSV	Library Instruction	Public Services-Instruction
Fall	TEC	UF Library Technology	Technology
Fall	WEL	Working with Troubled & Disruptive Students - UF Counseling and Wellness Center	Health and Wellness
Fall/Winter	DEI	Disability Resource Center (DRC)	Health and Wellness
Fall/Winter	IPS	Employee Education Program (EEP)	Professional-Interpersonal
Fall/Winter	WEL	Wellness in the Workplace, Employee Assistance Program (EAP) & UF Wellness/Gatorcare	Health and Wellness
Winter	C&P	Conservation & Preservation	Preservation
Winter	DEI	Global/International/Multicultural Competencies	Institutional-Workplace Standards
Winter	HRS	New Employee Orientation & Tour	Institutional
Winter	TEC	Managing Library Web Pages	Technology
Spring	ASM	Assessment	Assessment
Spring	DEI	DEI and supporting each other	Institutional-Workplace Standards
Spring	F&S	CPR & AED (every 2 years for select employees)	Public Services
Spring	FAC	T&P Series: Academic Personnel Question and Answer Session	Faculty
Spring	FAC	T&P Series: Annual Faculty Overview and Dean's/ Director's Expectations	Faculty

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Spring	FAC	T&P Series: Faculty Evaluation Process	Human Resources
Spring	FAC	T&P Series: Professional Development & Scholarship Criterion	Faculty
Spring	FAC	T&P Series: Working with your Chair and Mentor	Faculty
Spring	FIC	Libraries Budget	Management-Budget & Funding
Spring	HRS	Faculty Assignment Report (FAR)	Faculty
Spring	HRS	New Employee Orientation & Tour	Institutional
Spring	HRS	OPS Recruitment	Management
Spring	HRS	Staff Performance Appraisal Process	Management
Spring	HRS	Writing and Updating Position Descriptions	Management
Summer	C&P	Preservation & Conservation	Professional-Interpersonal
Summer	DEI	DEI Training Program reflection and what's next	Professional-Interpersonal
Summer	EXH	Exhibits	Exhibits
Summer	F&S	Emergency Preparedness	Institutional
Summer	FAC	T&P Series: Introduction to UF's Office of Promotion and Tenure	Faculty
Summer	FAC	T&P Series: Mid-Career Review Overview	Faculty
Summer	FAC	T&P Series: Research and Responsibility Narratives	Faculty
Summer	FAC	T&P Series: Service Criteria	Faculty
Summer	HRS	New Employee Orientation & Tour	Institutional