

Training ideas for remote workers

***Newest options highlighted in Yellow**

Prefix	Organization & Access	Notes	Session types
Conference	Florida Libraries Online Conference	Conference - Topic: Fostering Resilient Communities (Free), 6/12/20, 9:45am - 2:45 pm ET.	<i>Virtual conference. Keynote presentation and four conference tracks.</i>
Conservation and Preservation (C&P)	ALCTS - Webinar Archives	One-hour archived webinars on library conservation and preservation related topics.	<i>Archived webinars. Click the access link to view options.</i>
Diversity, Equity and Inclusion (DEI)	ALA ODLOS (Office for Diversity, Literacy and Outreach Services)	One-hour archived library-related webinars on a variety of topics.	<i>Archived webinars. Click the access link to view options and begin a webinar.</i>
Diversity, Equity and Inclusion (DEI)	Forum on Workplace Inclusion	One-hour webinars on DEI topics.	<i>Free monthly webinar from DEI presenters around the globe.</i>
Diversity, Equity and Inclusion (DEI)	NEFLIN (Northeast FL Library Information Network). PW: kiwi75\$lemon	Accessibility in Libraries online tutorials.	<i>Self-paced tutorials (approx. 6 1/2 hours of instruction). Click access link, enter password and begin the tutorial. Please email NEFLIN once you complete the tutorial.</i>
Diversity, Equity and Inclusion (DEI)	NNLM (National Network of Libraries of Medicine)	Diversity, Equity, and Inclusion: Nine Conversations that Matter to Health Sciences Librarians with Jessica Pettitt.	<i>Free webinars about DEI in libraries.</i>
Diversity, Equity and Inclusion (DEI)	UF Counseling and Wellness Center	Best Allyship Movement (BAM) - expand your multicultural understanding, learn about diversity and how to be an active advocate and leader for social change.	<i>Self-paced. Video clips, activities, and opportunities for self-understanding.</i>
Diversity, Equity and Inclusion (DEI)	UF Training	Diversity and Inclusion at UF.	<i>Online course takes approximately one hour to complete.</i>
Essential Library Competencies	PLAN (Panhandle Library Action Network)	Basic library 101 training for employees aligned with Webjunction's Essential Library Competencies.	<i>Self-paced. Go to: https://www.plan.lib.fl.us/plan-library-101-series/ to view these archived sessions</i>
Facilities and Security (F&S)	UF Training	Personal Safety in the Workplace: (targeted at healthcare but still applicable).	<i>Self-paced. Click the access link, log in, register and begin the session.</i>
Facilities and Security (F&S)	UF Training	Active Shooter Training.	<i>Self-paced. Click the access link, register and begin the session.</i>
Facilities and Security (F&S)	UF Training	Introduction to Personal Protection Equipment.	<i>Self-paced. Click the access link, log in, search for the class, register and begin the session.</i>
Faculty (FAC)	UF Training	Effort Management at UF for UF Faculty and-or Principle Investigators. Covers the effort management cycle - proposing, managing commitments and certifying your effort.	<i>Self-paced course takes approximately 50 minutes to complete.</i>
Fiscal (FIC)	UF Training	University Budget Model - UF budget history - Budget terms - Allocations and calculations - Overhead - Budget process time-line.	<i>Self-paced. Click the access link, log in, register and begin the session.</i>
Health and Wellness (WEL)	Smathers Libraries Wellness Libguide	Wellness resources that you can use at home to maintain your physical and emotional wellness.	<i>Self-paced options and live webinars.</i>
Human Resources (HRS), Diversity, Equity, and Inclusion (DEI)	UF Training	Elevate Innovation through Hiring for Diversity of Thought - Explore unconscious bias, recruitment strategies to expand your applicant pool and ways to improve your resume review and interviewing process.	<i>Session on 8/18/2020; 9:00 AM - 12:00 PM. 120, HR Building.</i>
Institutional (INS)	UF Training	Records Management at UF: Introductory training on UF records management, records retention policy, etc.	<i>Self-paced course takes approximately 30 minutes to complete. Click the access link, log in, register and begin the session.</i>
Instruction (INT), Diversity, Equity and Inclusion (DEI)	UF Training	Designing an inclusive course.	<i>Live webinars. Log in to http://mytraining.hr.ufl.edu/ to search for the class and register.</i>
Instruction (INT), Diversity, Technology (TEC)	Springshare (LibCal, LibGuide, LibWizard)	Training opportunities added weekly.	<i>Live webinars. Webinars vary in length from 15-minutes to one hour.</i>
Interpersonal-Professional Skills (IPS)	LinkedIn Learning (formerly Lynda.com)	Training topics vary.	<i>Self-paced. Click the access link, log in, search for a session and begin.</i>
Interpersonal-Professional Skills (IPS)	UF Training	Use of E-Mail: Developed by UF Shands	<i>Self-paced. Click the access link, log in, search for the class, register and begin the session.</i>
Interpersonal-Professional Skills (IPS)	UF Training	Working Remotely Series.	<i>Live webinars and archived webinars (scroll to the bottom for the newest options). Click access link to log in and register for a session.</i>
Management (MGT)	Center for Research Libraries (CRL)	Annual Meeting. Context and Community: The Center for Research Libraries at 70 and Leadership in Moments of Crisis.	<i>The four presentation recordings are now available (6/1).</i>

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Management (MGT)	Culture Coach	Discussion cards for managing Teams through change	<i>Self-paced discussions for you and your team. Download the cards using the Culture Coach link</i>
Management (MGT)	FLW (Florida Library Webinars)	The Difference Between Discussion, Debate and Dialogue and How to Use It to Build Healthy Workplaces.	<i>Archived webinar. Click the access link to view webinar.</i>
Management (MGT), Diversity, Equity and Inclusion (DEI)	LinkedIn Learning	From Bystander to Upstander. Learn how to build an upstander culture, hold employees and peers to professional conduct, and develop the skills to speak up when coworkers are being bullied or harassed.	<i>Self-paced with video clips and topic quizzes. Log in to LinkedIn Learning to begin the session.</i>
Management (MGT), Diversity, Equity and Inclusion (DEI)	LinkedIn Learning	Teaching Civility in the Workplace.	<i>Self-paced with video clips and topic quizzes. Log in to LinkedIn Learning to begin the session.</i>
Management (MGT), Instruction (INT)	Training Magazing Network	Ongoing opportunities for workplace educators. Register with Training Magazine Network for access.	<i>Live webinars, archived webinars, white papers and ebooks. Click access link to view the options and register for access to their free webinars.</i>
Technology (TEC)	UF Training	Ongoing MS Word, MS Excel, MS Access, Powerpoint and Zoom training.	<i>Live webinars that are one-hour in length.</i>
Technology (TEC)	UF Training	UF Zoom Tutorial - Learn key features of Zoom.	<i>Self-paced. Click the access link, log in, search for the class, register and begin the session.</i>
Technology (TEC), Management (MGT)	Microsoft	Using MS-Teams - Learn key features of the MS-Teams app.	<i>Self-paced simulation. Click the access link to review the MS-TEAMS simulation/demo</i>
Various	ACRL Choice - Webinar Archives	One-hour archived library-related webinars on a variety of topics.	<i>Archived webinars. Click the access link to view options.</i>
Various	ASERL (Association of Southern Research Libraries)	Training opportunities added weekly.	<i>Live webinars and archived webinars free for Library Employees. Click access link to view options and register.</i>
Various	FLW (Florida Library Webinars)	Ongoing training and archived webinars. Register with FLW for free access.	<i>Live webinars free for Florida Library Employees.</i>
Various	FLW (Florida Library Webinars)	Archived library-related webinars on a variety of topics.	<i>Archived webinars. Click the access link to view options.</i>
Various	NEFLIN (Northeast FL Library Information Network)	Webinars and archived webinars. Register with NEFLIN for free access.	<i>Live webinars and archived webinars free for Florida Library Employees.</i>
Various	PLAN (Panhandle Library Action Network)	Ongoing training and archived webinars. Register with PLAN for free access.	<i>Live webinars and archived webinars free for Florida Library Employees. Regional employees have priority.</i>
Various	SEFLIN (SE FL Library Information Network)	Ongoing options. Register with SEFLIN for free access.	<i>Live webinars, free for Florida Library Employees. Regional employees have priority.</i>
Various	SEFLIN (SE FL Library Information Network)	One-hour archived library-related webinars on a variety of topics.	<i>Archived webinars. Click the access link to view options.</i>
Various	SWFLN (SW FL Library Network)	Ongoing options. Register with SWFLN for free access.	<i>Live webinars, free for Florida Library Employees. Regional employees have priority.</i>
Various	SWFLN (SW FL Library Network)	One-hour archived library-related webinars on a variety of topics.	<i>Archived webinars. Click the access link to view options and begin a webinar.</i>
Various	TBLC (Tampa Bay Library Consortium)	Ongoing training and archived webinars. Register with TBLC for free access.	<i>Live webinars and archived webinars free for Florida Library Employees. Regional employees have priority.</i>
Various	UF Libraries Training Calendar	Internal expert and other opportunities added to our training calendar weekly.	<i>Live webinars or in-person sessions (once we are on campus).</i>